

Application Instructions

File this form if:

- **You seek admission as a graduate student.**
- **You are a new student and wish to apply for merit-based financial aid.** Merit-based aid includes tuition scholarships, assistantships, etc. Admitted students should apply for financial aid using the *Financial Aid Application for Admitted Students* form available in the Graduate School office.
- **You want to transfer graduate programs within the university.**
- **You seek readmission to a graduate program.** You must apply for readmission if you were previously granted graduate admission but were unable to meet all requirements for either initial enrollment or continuous enrollment.

Financial Aid

Financial aid awards from the Graduate School are based on academic achievement and potential, not financial need. To apply for **merit-based aid** (scholarships, assistantships, fellowships), you must:

- Indicate your desire to compete and check the box(es) for the type of aid you seek.
- Submit three letters of recommendation addressing your academic qualifications.
- Submit ALL application materials by the financial aid deadline.

Support for:	Deadline:*
Academic Year	February 15
Fall Term	February 15
Spring Term	November 15
Summer Sessions	April 15

*If the application deadline falls on a weekend or holiday, applications are due the next business day.

Normally, you must be admitted to a degree program and attend full-time to qualify for merit-based aid (Exceptions: Milwaukee Area Teachers Scholarships and Catholic Schools Scholarships). Students admitted on probation are not eligible for awards.

To apply for **need-based aid** (loans, grants, etc.), contact:

Office of Student Financial Aid
Marquette University
P.O. Box 1881
Milwaukee, WI 53201-1881
(414) 288-7390.

General Instructions

Please type or print clearly, provide complete information, and sign the application. To determine the application requirements for your program of interest, consult the *Graduate Bulletin* or visit the **Graduate School Web site at www.Grad.Marquette.edu**.

Personal Information

Type or print your complete name, address, etc. If your name differs from the name that will appear on your credentials, please explain. We will send future mailings to your current address unless otherwise indicated. If your address or phone number changes, please notify the Graduate School.

Graduate School Plans

- **Entry Date.** Indicate the term and year you plan to begin your graduate studies.
- **Program of Interest.** Write the four-letter code for the area of study you intend to pursue (*see page 2 for codes*). If you plan to enter a degree program, you may indicate your area of specialization.
- **Degree Sought.** Write the two- or three-letter code for the degree you want (*see page 2 for codes*). If your program of interest leads to a certificate rather than a degree, enter "CER." Non-degree and temporary students should enter "NON."
- **Status.** Indicate the admission status you desire. If applying for non-degree or temporary status, please include a reason for your choice (visiting student, etc.). **International students who require F-1 or J-1 visas must apply for degree status to comply with visa requirements.**

Academic Information

- **Transcripts.** List any college or university you have attended whether or not you received a degree. You must submit official transcripts from each of these institutions. (Exception: no need to request Marquette transcripts.) Official transcripts must be sent directly to the Graduate School from the issuing school. Transcripts in foreign languages **must** include certified English translations.
- **Recommendations.** Provide the name and affiliation (i.e.: university or place of business) of individuals submitting letters of recommendation that address your academic qualifications. **Three letters of recommendation are required for ALL financial aid applicants.**
- **GPA.** Give cumulative grade point averages for any undergraduate and graduate studies you have undertaken. If you are an undergraduate nearing graduation, you should report your current cumulative average. Students not evaluated on a 4.0 scale (A=4.0, B=3.0, C=2.0) should provide an average overall letter grade or percentage marks.
- **Test Scores.** Indicate scores and dates for any standardized tests (taken or planned). If tests are required by your graduate program, official score reports must be sent directly to the Graduate School from the testing service. International students must take the Test of English as a Foreign Language (TOEFL).

Mail the completed application with your non-refundable \$40 application fee to:

Office of Graduate Admissions
Marquette University
P.O. Box 1881
Milwaukee, WI 53201-1881

Checks or money orders should be made payable to Marquette University. Do not send cash. Payments from international applicants must be in U.S. dollars paid with an internationally negotiable cashier's check or money order. If you have any questions about the application process, please call the Graduate School at (414) 288-7137.

Applications will NOT be processed without the \$40 application fee

PROGRAM AND DEGREE CODES

Temporary (TEMP) and Non-degree (NON) status are available in all programs

Program Name	Code	Degrees Offered
Accounting	ACCO	M.S.A.
Bioinformatics	BIIN	M.S.
Biological Sciences	BSCI	M.S., Ph.D.
Biomedical Engineering	BIEN	M.S., Ph.D.
Business Administration	BUAD	M.B.A.
Chemistry	CHEM	M.S., Ph.D.
Civil Engineering	CIEN	M.S., Ph.D., Certificate
Communication	COMM	M.A., Certificate
Computing	COMP	M.S.
Counseling	COUN	M.A.
Counseling Psychology	COPS	Ph.D.
Dentistry	DENT	M.S., Specialty Certificate
Dispute Resolution	DIRS	Certificate
Economics	ECON	M.S.A.E.
Educational Policy and Leadership	EDPL	M.A., M.Ed., Ph.D., Specialist Certificate
Educational Psychology	EDPS	M.A.
Electrical and Computer Engineering	EECE	M.S., Ph.D., Certificate
Engineering Management	ENMA	M.S.E.M., Certificate
English	ENGL	M.A., Ph.D.
Executive Master of Business Administration	EXBU	M.B.A.
Foreign Languages and Literatures	FOLL	M.A., M.A.T.
Functional Imaging	FUIM	Ph.D.
Gerontology	GERT	Certificate
Healthcare Technologies Management	HCTM	M.S.
History	HIST	M.A., Ph.D.
Human Resources	HURE	M.S.H.R.
Interdisciplinary Ph.D.	INPR	Ph.D.
International Affairs	INAF	M.A.
Mathematics, Statistics and Computer Science	MSCS	M.S., Ph.D.
Mechanical Engineering	MEEN	M.S., Ph.D., Certificate
Nursing	NURS	M.S.N., Ph.D., Post-master's Certificate
Philosophy	PHIL	M.A., Ph.D.
Political Science	POSC	M.A.
Psychology, Clinical	CLPS	M.S., Ph.D.
Public Service	PUBS	M.A.P.S.
Religious Studies	REST	Ph.D.
Speech-Language Pathology	SPLA	M.S., Certificate
Theology	THEO	M.A.
Transfusion Medicine	TRME	M.S.T.M.

Legend of Abbreviations:

M.A. Master of Arts
M.A.P.S. Master of Arts in Public Service
M.A.T. Master of Arts in Teaching
M.B.A. Master of Business Administration
M.Ed. Master of Education
M.S. Master of Science
M.S.A. Master of Science in Accounting

M.S.A.E. Master of Science in Applied Economics
M.S.E.M. Master of Science in Engineering Management
M.S.H.R. Master of Science in Human Resources
M.S.N. Master of Science in Nursing
M.S.T.M. Master of Science in Transfusion Medicine
Ph.D. Doctor of Philosophy



Application Fee Payment

Please submit this page with your \$40 application fee payment. Checks or money orders should be made payable to Marquette University. Do not send cash. Payments from international applicants must be in U.S. dollars paid with an internationally negotiable cashier's check or money order. The application fee is waived for alumni of Marquette University.

Applications without the \$40 fee **WILL NOT** be processed.

Applicant Information

Last Name (*family name*): _____

First Name: _____

Date of Birth: _____

Program of Interest: _____

Address: _____

MARQUETTE UNIVERSITY

APPLICATION FOR GRADUATE ADMISSION AND FINANCIAL AID

PERSONAL INFORMATION

MUID # _____ - _____

Name: _____
Last (Family Name) First Middle Previous

Gender: Female Male **Title:** Mr. Mrs. Ms. Dr. Rev. Fr. Br. Sr. Rabbi

Date of Birth: _____ **Social Security Number:** _____
mm/dd/yyyy

Place of Birth: _____
City State Country

Citizenship: U.S. Citizen U.S. permanent resident Other current U.S. legal status, if already in the United States: _____
(specify)

Which U.S. nonimmigrant visa status, if any, do you plan to use for enrollment at Marquette? _____ **Country of Citizenship:** _____

Permanent Address: _____
Number, Street/P.O. Box

City State Zip Code

Day Phone Evening Phone Fax Country

Current Address: _____
Number, Street/P.O. Box

City State Zip Code

Day Phone Evening Phone Fax Country Valid Until

E-mail Address: _____

GRADUATE SCHOOL PLANS

Entry Date: Fall Spring Summer Year: _____ **Enrollment:** Full-time Part-time

Program of Interest: _____ codes on page 2 **Specialization:** _____ **Degree Sought:** _____ codes on page 2

Special Programs: Bachelor's to Master's (MU undergraduates Only) MU - UWM Exchange MU - MCW Exchange
 Trinity Fellows Program EDPL Online Degree Other: _____
Specify

ACADEMIC INFORMATION

Have you previously applied to Marquette? No Yes Undergrad Grad Other _____ **Month/Year applied:** _____
mm/yyyy

Transcripts: List ALL current and previous colleges and universities attended, including professional schools and Marquette University.

Institution	State	Mo./Year Attended	Major	GPA	Degree Rec'd. (if any)	Date Rec'd.

Forthcoming Recommendations: *(must be completed if applying for financial aid or if required by program)*

Name	Affiliation

Graduate Admission Tests: *(taken or planned)*

Date: _____ **Test:** GRE General GRE Subject GMAT MAT LSAT TOEFL **Results:** V _____ Q _____ A _____ or _____
Date: _____ **Test:** GRE General GRE Subject GMAT MAT LSAT TOEFL **Results:** V _____ Q _____ A _____ or _____

FOR OFFICE USE ONLY	WRIT STMT BRDS APFE _____	DTRC _____
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FINANCIAL AID

Are you applying for financial aid from the Graduate School? No Yes If yes, check all that apply: Graduate Assistantship Tuition Scholarship

Milwaukee Area Teachers Scholarship (MATS) school system in which employed: _____ (mandatory for MATS consideration)

EMPLOYMENT INFORMATION

(Note: a lack of employment background will not disadvantage your application.)

Length of full-time work experience: _____ A resume is required by many programs. Consult the *Graduate Bulletin* for specific requirements.

Current Employment: (if applicable)

Company Name: _____

Job Title/Major Responsibilities: _____

Address: _____

Phone: _____ Extension: _____

Fax: _____ Start Date: _____

mm/yyyy

Prior Employment:

Dates:

(mm/yyyy) to (mm/yyyy)

Employer:

Location:

Job Title:

ESSAY QUESTIONS

Please respond to the following questions on a separate sheet(s) and include them with the application. Responses are **REQUIRED** for applicants to programs in **Business Administration, Human Resources, Engineering Management, and Educational Policy and Leadership**. For applicants to other programs, this section is optional. If you must submit a statement of purpose, you may wish to include some of this information in that statement.

1. Describe your career goals and the role you see for this degree in reaching these goals.
2. List and describe any professional and/or community activities in which you are or have been active.
3. List and describe any distinctions, honors or awards that you have received for your academic, professional or civic duties.
4. Indicate any special circumstances you believe the admissions committee should consider in evaluating your application.

SIGNATURE

Have you ever been dismissed from school for disciplinary reasons? Yes No If yes, attach an explanation.

Have you ever been convicted of a felony? Yes No If yes, attach an explanation. Felony conviction may affect your admission qualifications.

I certify that the information given on this application is complete and correct to the best of my knowledge, and that I have not attended institutions other than those listed. I understand that I am responsible for arranging for the forwarding of official transcripts from schools I have attended, and that such transcripts become the property of Marquette University and will not be returned. I understand that any falsification of my records may be cause for the university to void either my admission or registration or to take other appropriate action. I understand that some degrees, programs and/or courses may require me to submit to criminal background checks and/or drug testing. I further understand that the results of those checks and/or tests may affect my eligibility to continue in that degree, program and/or course.

Signature

Date

Your application will not be processed until you remit an application fee of U.S. \$40 (nonrefundable). Fee is waived if you have previously attended Marquette University.

Marquette University does not discriminate in any manner contrary to law or justice on the basis of race, color, age, religion, veteran's status, sex, national origin or disability in its educational programs or activities, including employment and admissions. At the same time, Marquette cherishes its right and duty to seek and retain personnel who will make a positive contribution to its religious character, goals, and mission.